



THE HONG KONG INSTITUTE OF  
**SURVEYORS**

香港測量師學會

**ASSESSMENT OF PROFESSIONAL COMPETENCE**

**BUILDING SURVEYING 2019**

**Form APC1/BS**

**APPLICATION**

**to enter the Assessment of Professional Competence**

This application should be submitted within one month of commencement of employment.  
Otherwise the date of receipt of this application will be taken as  
the date of commencement of training.

(For Office Use)

Form received on	Fee \$1,350 received on	Admitted Probationer on	Membership No.
Application for Probationer received on		Referred to BS DEC on	

(For BS DEC Use)

<input type="checkbox"/> cognate degree	<input type="checkbox"/> topped-up cognate	<input type="checkbox"/> 2 years	APC to commence on	Candidate No.  <b>B</b> / .
<input type="checkbox"/> relevant non-cognate degree		<input type="checkbox"/> 3 years		
<input type="checkbox"/> other degree	<input type="checkbox"/> 1 year engagement	<input type="checkbox"/> 3 years		
Remarks <input type="checkbox"/> diploma and transcript attached			BS DEC Chairman	Date

This Version effective June 2024

Full Name in English Mr.* / Miss *	English Name	Affix  A recent photo
Name in Chinese	Date of Birth / / day month year	
Postal Address		
E-mail Address	Contact Telephone No.	

**\*\* CANDIDATE'S DECLARATION \*\***

- I am a Probationer \* / applying to be a Probationer \* of the Hong Kong Institute of Surveyors.
- I am applying to enter the Assessment of Professional Competence in Building Surveying.
- I enclose the entry fee of \$1,350 payable to **The Hong Kong Institute of Surveyors**.
- I set out below full details of my tertiary academic training after secondary school.

Sub-degree or Diploma at Level 4			
Title of Award in full	Academic Institution	From	To
Study Mode: Full time / Part time *		/ month year	/ month year
Graduate Degree at Level 5			
Title of Award in full	Academic Institution	From	To
Study Mode: Full time / Part time *		/ month year	/ month year

- I attach copies of the above academic awards and the corresponding transcripts for reference.
- I have been engaged in building surveying practices for not less than one year and details of my past engagements are attached. (for candidates not holding a degree in surveying or equivalent)
- I am currently in full time employment that enables me to acquire the necessary training in building surveying.
- I have read the relevant Rules and Guide and I will abide by the requirements.
- I declare that to the best of my knowledge all statements and information given on this form and the attachments are true and correct.
- I understand that any misrepresentation on this form or attachments will render this application null and void.

Date of Application	Signature of Candidate

\* Delete whichever is inapplicable.

**\*\* TRAINING PARTICULARS \*\***

**My current employment details are:**

Employing Organization	Relevant section in which employed (if applicable)	
Office Address		
Job Title of Appointment	Date of Appointment / / day month year	
Job Description	Office Telephone No.	

**There would be opportunities for me to acquire the following core competences marked "X" in the boxes below:**

<input type="checkbox"/> <b>A1</b> – Building Elements and Components	<input type="checkbox"/> <b>A2</b> – Building Design and Construction
<input type="checkbox"/> <b>A3</b> – Building Services	<input type="checkbox"/> <b>A4</b> – Building Health
<input type="checkbox"/> <b>A5</b> – Building Safety	<input type="checkbox"/> <b>A6</b> – Building Efficiency and Sustainability
<input type="checkbox"/> <b>B1</b> – Building Development	<input type="checkbox"/> <b>B2</b> – Building Project Management
<input type="checkbox"/> <b>B3</b> – Building Pathology	<input type="checkbox"/> <b>B4</b> – Building Maintenance Management
<input type="checkbox"/> <b>B5</b> – Building Alterations and Additions	<input type="checkbox"/> <b>B6</b> – Building Property Management
<input type="checkbox"/> <b>B7</b> – Building Disputes Resolution	

**The Professional Building Surveyor invited to monitor my training is**

Name of In-house * / External * Counsellor Mr.*/ Ms*	Name in Chinese	FHKIS / MHKIS Mem No. Elected in
Position of In-house Counsellor *	Employer of External Counsellor *	
<b>I have read the Guidance Notes for Counsellors and I am willing to act as the Counsellor of this candidate</b>		Signature of Counsellor
E-mail Address of Counsellor	Contact Telephone No.	Date

**\*\* EMPLOYER'S ENDORSEMENT \*\***

**I certify that the candidate is employed as stated above.**

Name and Position of Signatory	Signature and Date	Office Chop
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*\* Delete whichever is inapplicable.*

**\*\* Engagement in Building Surveying Practices in the Past 12 Months \*\***

(For candidates with an academic qualification other than a surveying or relevant degree)

From (date)	To (date)	Employer	Specific Jobs and Personal Tasks

**\*\* Endorsement by Relevant Employer / Supervisor \*\***

I certify that the stated engagement in building surveying practices from _____ to _____ was conducted under my employment / supervision.			
Employer	Capacity of Signatory	Signature	Date

I certify that the stated engagement in building surveying practices from _____ to _____ was conducted under my employment / supervision.			
Employer	Capacity of Signatory	Signature	Date

I certify that the stated engagement in building surveying practices from _____ to _____ was conducted under my employment / supervision.			
Employer	Capacity of Signatory	Signature	Date